



Supportive Services Meeting Minutes

TO:

All Supportive Services Subgroup
Members

FROM:

Jeff Kaplow, PPA

SUBJECT:

Minutes of the November 21, 2008
Supportive Services Subgroup Meeting

DATE:

November 25, 2008

Items for the DRT

- The subgroup proposes changing the charter's Strategy #2 from "Ensure that services are available and accessible to persons living in supportive housing, including services that allow people to remain in their own homes," to "Ensure that services are available and accessible that allow people to remain in their own homes."

Public Policy Research,

Development,

and Evaluation

Items Relevant to Other Workgroups

- *PIMIT group:* The subgroup is investigating the availability of information resources (databases, resource portals, and Web sites) that provide details of available services.
- *CB&C group:* The subgroup is examining the availability and use of the 2-1-1 system.
- *EISS Employment subgroup:* The supportive services subgroup discussed making sure that Michigan Works! and other employment providers can refer job seekers to supportive services. Also discussed was leveraging Michigan Department of Transportation (MDOT) participation across subgroups.

Jeffrey D. Padden

President

Attendees

- Chuck Jones
- Pat Caruso
- Nancy Oliver
- Cathy Truss
- David Verseput
- Jeff Kaplow

Discussion Items

- Welcome and introductions.
 - Jeff Kaplow from PPA will be supporting this subgroup.

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- Membership of the subgroup: “Do we have the right organizations and disciplines at the table?”
 - *Statewide 2-1-1*: Chuck will contact Nancy Lindman or Sherry Miller.
 - *Michigan Works! (MW)*: We will want MW to refer people to supportive services. But we also want to avoid overlap with the Employment subgroup. It was decided that we will keep this issue in mind, but not add a MW representative for now.
 - *Traverse City’s Poverty Reduction Initiative (PRI)*: It was noted that PRI has a systems navigator that helps direct people to the right services.
 - *Children’s Services*: Chuck will contact Kate Hanley.
 - *Community Mental Health*: Dave will follow up.
 - *Michigan Department of Transportation*: An MDOT representative was invited to the Employment subgroup. Chuck will contact Janet to discuss sharing the insight of a MDOT rep. Cathy will be in touch with her MDOT contact.
 - *Booth Family Services*: In the context of best practices, it was suggested bringing in Betty Zylstra, Director of Booth Family Services in Grand Rapids. Pat will contact her.
- Discussion of the draft action plan.
 - Strategy #2 was judged too narrow and confusing. It was proposed that the strategy be changed to make it clear that we are concerned about supportive services, even for those who do not live in supportive housing.
 - ◆ The subgroup suggested changing the current language “Ensure that services are available and accessible to persons living in supportive housing, including services that allow people to remain in their own homes” to the following “Ensure that services are available and accessible that allow people to remain in their own homes.”
 - ◆ Jeff will follow up with PPA to bring this issue to the DRT’s attention.
 - The group felt that the first draft action addressed Strategy #2 (services), and the second draft action addressed Strategy #2 (services) and Strategy #4 (prevention).
 - ◆ The group noted that best practices, at some point, will need to address funding sources. Peer-to-peer case management was also mentioned as a possible best practice.
 - No actions currently address Strategy #5 (transportation).
 - ◆ Proposed a new action to examine the availability of transportation for the purpose of obtaining services, and the existing barriers to such transportation. For example, Medicaid allows for some kinds of transportation for medical services, but not others.
 - ◆ It was suggested that we should reach out to continuums of care. The availability of transportation varies even within regions, so it may be useful to look at municipalities.
 - ◆ Cathy will be the lead, and will have something to report by January.
 - Need deliverables or short- and medium-term outcomes for proposed actions. For example, will the action result in a report to the DRT with recommendations?
 - ◆ All group members will think about possible deliverables for each action for the next subgroup meeting.
 - Progress on current actions.
 - ◆ Need a progress report from Paul and Erin on their tasks. It was suggested that Paul and Erin could e-mail the group with an update before the next meeting.

- ◆ No one has provided input to Paul, yet, on identifying best practices. All should do so for the next meeting.
- ◆ Cathy and Dave will work on the resource portal action for the next meeting.

Tasks Completed

- Discussed subgroup membership.
- Reviewed action plan.
- Planned an additional action to address transportation.
- Assigned actions for next meeting.

Tasks Assigned

- *All:* Think about deliverables for each action; share best-practice ideas with Paul.
- *Chuck:* Contact Statewide 2-1-1 and Children's Services regarding subgroup participation; contact Janet regarding leveraging MDOT participation.
- *Pat:* Contact Booth Services.
- *Cathy:* Discuss subgroup participation with MDOT contact; begin work on resource portal action; begin work on transportation action; work with Nancy Ridley to schedule meetings for 2009.
- *Dave:* Contact Community Mental Health regarding subgroup participation; begin work on resource portal action.
- *Paul:* Update group via e-mail on progress on best practices action; seek input from other group members on best practices action.
- *Erin:* Update group via e-mail on progress on 2-1-1 action.
- *Jeff:* Update action plan and transcribe meeting minutes; flag change in strategy language for DRT.

Next Meeting

- Friday, December 19, 2008 at 8:30 a.m.
 - Cathy is working to schedule future meetings during the first two weeks of the month.